

**Pre Bid Meeting Minutes**

**Contract Title:** ALHCS ROAD PROJECT (2021/MICUHT/ARP/ALHCS/5-1.0)  
**Date:** 22<sup>nd</sup> November 2021  
**Venue:** MICUHT Conference Room  
**Present:** **Attendance Register Attached**

Meeting stated at 10:15am

All were welcomed to the meeting. Attendance sheet was signed by the potential Bidders.

**Notes recorded from information provided at Meeting**

The complete set of bid documents were issued on 8th November 2021 and are at the Procurement Unit for collection. The contents within the bid package consist of tender documents, specification, drawings and the BOQ.

Mr. Jobern Gumbs gave brief presentation of the project as below;

***Scope of Works***

The project is approximately 540 feet long and runs from the Long Path Road junction North. Lane widths are approximately 11ft. The kerbs, sidewalks and road surface is constructed using fiber reinforced concrete. Utility work has been undertaken. Project Management will be led by MICUHT. A Surveyor will assist MICUHT in laying out the road and monitoring levels.

***Project Requirements***

The materials that will be provided by MICUHT were listed in the scope of works documents. Contractor will be responsible for all other materials, equipment and labour. Contractor is to indicate how they would mitigate against risk such as dust and surface water flowing during construction. Potential diversion routes have been identified by MICUHT. Contractor to ensure traffic control devices, diversions and signage are in place to assist with traffic management as per the BOQ.

***Evaluation***

The Bidders are to pay attention to requirements for evaluation and in particular the financial requirements for Bidders. Evaluation is based on the lowest responsive evaluated bid.

## ALHCS ROAD PROJECT

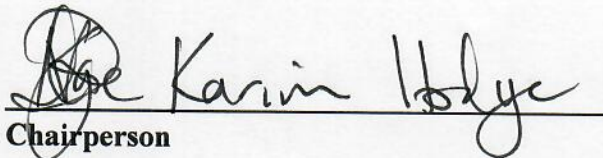
Please see below for responses to specific questions/issues raised in the meeting

Ref/ Item	Request/ Issue/ Clarification	Response
<b>Queries raised during the meeting...</b>		
1	Is the entire road surface to be constructed from Concrete?	Yes
2	Is there alternate access listed in the BOQ?	Yes, two areas are listed for temporary provisions, Omolulu School access and the other for Construction Traffic via Stoney Ground
3	How long for curing the concrete?	7 days
4	Are there drawing details for raising the manholes, and to what extent are they raise?	Only the Covers are to be raised. Details for rising will be provided in an addenda
5	Are we to use steel in the construction, and is so who provides the steel?	Steel connections are to be used for cold joints where concrete pours end. Steel to be provided for manhole raising also.
6	Are there speed bumps? Nothing was in the BOQ.	Yes, Addenda will be issued with number off speed bumps.
7	On road shut down, would traffic be allowed on the road?	Alternate routes will be identified to allow traffic to access area and allow business operations to continue. Where these alternate routes are not possible, work will need to be scheduled after work hours and/ or weekends
8	Are there any other utility or other provisions to be put in place?	Yes, provisions for lighting, Quantity of signs and positions of speed humps
9	Were site logistics considered for ALHCS construction traffic?	Yes, the route from Stoney Ground give clear access to the site to not disturb ongoing works.
10	Can a shorter route be considered because of the distance and meandering of larger vehicles?	Yes, further access will be looked at and addressed in the addenda if required.
11	Can the road works be started from the ALCHS and move outwards?	Yes, this is an option and should be addressed in your methodology, and to be finalised with the winning contractor.
12	Does the contractor need a surveyor?	No, a surveyor is already contracted by MICUHT and he will place all boundary markers and finish levels for the road, kerbs and sidewalks.
13	Are the levels in the ITB document bottom of concrete or finish levels of road?	Levels indicated are finished levels for surface heights.
14	There was no Technical information in the ITB, was this intentional?	There is a technical aspect to the ITB document, which is identified and separate from the financial aspect.

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**Attachments:** Attendee List

**END of Pre Bid Meeting at 10:50am**

A handwritten signature in black ink, reading "Rose Karin Hodge". The signature is written in a cursive style and is positioned above a horizontal line.

**Chairperson**

**MICUH Procurement Committee**

ALHCS ROAD PROJECT

Attendee List:

Bidder Name	Company	Email	Telephone
Calvin Fleming	Seyam Industrial Inc	Steve 716@seyam.com	235 7022
LEONARD BENOISE	Benoise & Sons	benoise@benoise.com	735 7148
GREGORY MARTIN	EMARC Construction	gpm@emarc.com	584-7435
Cephus Webster	Quality Construction	Cephus@qualityconstruction.com	
GANGW OUSKANS	OAS Inc	oas@oasinc.com	235 4556
Cuthbert Webster	Websters Marine Group	clerk@webstersmarine.com	235-6105
Cleveland Richards	Bennett Construction	clrichards@bennettconstruction.com	235-4531
Valroy X'Boo	PESL	valroy@pslconsultants.com	476 4337
JUSTIN LESLIE			584 5318
			581-7682